

**MINUTES OF THE LAWRENCE AREA SCHOOL BOARD OF TRUSTEES MEETING HELD ON TUESDAY 25<sup>th</sup> JULY 2017 COMMENCING AT 5:30 P.M.**

**PRESENT:** P Eason (Chairperson), S Wither, H O'Shea, J Auld, C Harrex, G May, K Ponsonby and M Patterson.

**IN ATTENDANCE:** K Crawford, D Sutton and M Cummings

**APOLOGIES:** D Young.

**ANNUAL CURRICULUM REVIEW:** Darryl and Kerren (in Pauline's absence) tabled the Mathematics and Statistics report for the Junior and Senior school. The reports were discussed amongst the board.

Paul, on behalf of the board, acknowledged the staff for their hard work in the PE Department.

**MINUTES:**

It was resolved that the minutes of the previous meeting held on the 27<sup>th</sup> June 2017 are confirmed as true and correct.

J Auld / C Harrex

**MATTERS ARISING:** None.

**CORRESPONDENCE:** John tabled the correspondence and this was discussed. Gazette, NZEI Support Staff paid union meeting, MOE consultation re excluded student, MOE Digital Technologies curriculum consultation workshops, MOE Stewart Lawson re Play Centre, NZSTA Cohort entry to school, RAM's Room 1/3 Museum trip, Nationals. Additional correspondence – STA News and Garden to Table.

**OUTWARD CORRESPONDENCE:** Konica to send Susan and Tash letters acknowledging their resignations.

**CHAIRPERSONS REPORT:** Paul acknowledged the members who attended the conference – great PD – reports to follow.

**PRINCIPAL'S REPORT:** John tabled his Principal's Report.

**PERSONNEL:** Zoe Taylor appointed to the Yr 5/6 position. Process time efficient and most professional – thanks to everyone involved. Tash is happy to teach until Zoe starts – Monday 4<sup>th</sup> September. We will advertise our English position this month.

**FINANCIAL:** Kate working with Solutions and Services (19/07) on Xero/Monty. Awaiting hard copy of July 1 Entitlements. 2016-2017 underuse \$5793 tbc 1<sup>st</sup> July. Fencing money has come in – this could be used to upgrade the grey van – this is to be discussed further.

**PROPERTY:** Lengthy asbestos report received. Actioned the do now tasks e.g art room cleansed, warning signs in place for sub-floor entries to North block, Admin block and South block, Keeley contracted to paint/seal walls in the metal craft bay. Patiently awaiting property report from MOE and/or other information. Tractor and Mower on Trade Me \$5500. Barry Guthrie valued at \$5000. Skateboard Park – no objection from MOE. Awaiting more information from committee.

Health and Safety Committee: Earthquake drill successful. No damage from the weekend floods.

**STRATEGIC ACTIVITIES;** Strategic Goal 1: Improve achievement outcomes for all students with a specific focus on individual students with identified needs and abilities, and current target groups including boys and our Maori students. Strategic Goal 2: To promote student engagement in learning and the school community. Strategic Goal 3: Foster collaboration within and across schools with three key foci: raising achievement in writing, raising achievement in mathematics and lifting student engagement.

Review of 2016 complete, sent to MOE. Strategic Plan/charter updated.....no huge changes as plan spans 2016-19. Annual Report (2016) and strategic plan have been acknowledged by MOE as received. CoL Gillian and John took part in MOE Roadshow on CoL's. NZSTA Conference attended: Paul, Konica, Christine, Steve, Dana and John – very worthwhile day, good contacts made, good info gained at workshops – reports coming. Student reports sent to families at end of term – interviews to take place Week 2/3. Sports/Activities: 27 June Yr 7/8 Hockey; 30 June Young Farmers Event; 30 June Yr 7/8 Top Team; 30 June Seniors working on catering Lions Winter Crop; 4 July R1/R3 Museum trip; 9-14 July NZAS National Tournament Whangarei – very successful report at meeting. Coming Up: 3 August Class Act, 10 August School Cross Country, 16-18 August NZ Area Schools Conference, 25 August Skiing, 28 August Digital Technology (new curriculum) introduction, 30 August CoL Gary, Sandy, Rosemary visiting format to be confirmed, 4-8 September SI Netball, 8 September CoL Jumbo Day will involve all staff and potentially BOT, 28 September Drama Night, 29 September End of Term.

Paul moved that the Young Farmers Club be given \$500 towards their fundraiser for club hoodies – they are to take part in the garden clean-up around the school grounds.

**FINANCIAL REPORT:** The Financial report was tabled. It was resolved that the accounts tabled for payment are approved and the financial statement be accepted.

S Wither / G May

Annual letter for donation was discussed and it was moved that the amount remain the same as previous year - \$50 for one child and \$100 for two or more children.

S Wither / P Eason

Steve to organize the self-review for the board to do, this can be done as a group – evening to be organised.

**SPORT/LEOTC:** Sports BOT Round Up – June and July 2017: 29<sup>th</sup> June – Hockey tournament in Balclutha – 23 Lawrence students Yr 7/8 to took part. 30<sup>th</sup> June – Sports Activator – Yr 0-8 Mini Ball. 6<sup>th</sup> July – Otago sports coordinators meeting in Dunedin – Kate was unable to attend due to other commitments. 9<sup>th</sup> – 14<sup>th</sup> July – NZ Area Schools Nationals. Kate Anderson, Jamie Benington, Steve Whitehead and Berna Tuhaka travelled to Whangarei the first week of the holidays with the following students: Fletcher Benington, Tyrone Goodlet, Max Homer, Kane Whitehead, Fergus Deal, Caine Ritchie, Liam Homer, Kyle Whitehead, Adam Goodlet, Amy Eason, Annie McLaughlin and Harmony Cameron-Tuhaka. We have a very full on week with sport over the four days and two days travelling. We stayed at the Whangarei Boys High hostel where we were extremely well looked after. On the Monday we played Central North Island; on Tuesday North of the North and on Wednesday Top of the South. On Thursday we came together for the North Island vs South Island games.

All of our students played at least 2 codes other than Adam. Our students were well-behaved, polite, helpful and most of respectful of others, both on and off the field/courts. I was very proud to say that they were from Lawrence Area School. Unfortunately South of the South were outclassed in the round robin play of all sports, only winning the golf. We had great representation when it came to the Island games. South Island Reps Amy Eason – Basketball, Netball A and Football, Fletcher Benington – Rugby, Kane Whitehead – Rugby, Caine Ritchie – Football, Annie McLaughlin – Football, Kyle Whitehead – Ki O Rahi, Island games our students gave their all and we were rewarded in a penalty shootout win in the boy's football. Well done Caine and his team. And with the biggest upset of the tournament Kyle and the South Island players beat the North Island at their dominant game Ki O Rahi. I had many highlights once again travelling away with our students. However my main highlights were watching Amy Eason being named in the New Zealand Basketball team and Kyle (Kylie) Whitehead being named not only in the New Zealand Ki O Rahi team but also as the MVP over all for this sport at the tournament. Upcoming Events: 4<sup>th</sup> August – Sports Activator, 10<sup>th</sup> August – School X Country, 23<sup>rd</sup> August – SOPPSA X Country, 25<sup>th</sup> – 26<sup>th</sup> August – School ski trip, 29<sup>th</sup> August – Yr 5/6 primary netball champs – Dunedin, 31<sup>st</sup> August – Yr 7/8 primary netball champs – Dunedin  
1<sup>st</sup> September – Sports Activator.

**STAFF REPORT:** Term 3 is off to a great start, with lots to look forward to. Major events in term 3 include cross country, speeches and drama night. Teachers are getting organised for parent/teacher interviews. The senior school have set theirs for Tuesday of week 3, and the junior school are waiting to confirm a date when Pauline returns. Tim, John and Gillian are registered for a day training in regards to the release of the new digital technology curriculum area. The ALL students have been receiving very favorable feedback regarding the skate park, and had a very successful community meeting. They will now approach the Tuapeka community company to come under their umbrella as an incorporated society so that they can begin fundraising for their project.

**STUDENT REPORT:** As above in Kates report.

**SUBCOMMITTEE REPORTS;**

**PERSONNEL;**

**HEALTH & SAFETY;** Paul met with Tim after school for a Health and Safety meeting – glass shelf on Rm 3 TV cabinet broke – looking at taking all these shelves off the stands.

**GROUNDS AND BUILDINGS;** Waiting on Keeley to spider spray the buildings and painting jobs. Water leaking from Rm 4's heat pump with the frosty mornings and hole on the outside wall to be looked at.

**POLICIES;**

Advertising & Appointment of Support Staff Policy

Complaints Policy

Complaints Procedure

Discretionary Leave Policy

These were discussed and changes made – work in progress.

**GENERAL:** Steve queried with the recent floods - should the board be in contact with the Clutha District Council regarding the school bus routes as road/driveways could be damaged. John will draft a letter for this.

**NEXT MEETING DATE:**

The next meeting will be held Tuesday 29<sup>th</sup> August 2017 at 5:30pm in the library.  
The meeting closed at 7:43pm

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Chairperson

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Date

