

MINUTES OF THE LAWRENCE AREA SCHOOL BOARD OF TRUSTEES MEETING HELD ON WEDNESDAY 14TH DECEMBER 2016 COMMENCING AT 6:00 P.M.

PRESENT: P Eason (Chairperson) K Ponsonby, C Harrex, G May, M Patterson, J Auld, S Wither (arrived 6:15pm) D Young (arrived 6:32pm)

IN ATTENDANCE: M Cummings

APOLOGIES: F Bennington.

ANNUAL CURRICULUM REVIEW: None.

MINUTES:

It was resolved that the minutes of the previous meeting held on the 29th November 2016 are confirmed as true and correct.

P Eason / G May

MATTERS ARISING: Carpet cleaner is booked for January. A walkaround the school with Mike has taken place.

CORRESPONDENCE: John tabled the correspondence and this was discussed. COL letter from Gary Paso, Kiwisport funding, LAS Young Farmers Club, Gazette, NSTA News, Appointment of Auditor – Mike Hawken from Deloitte, NZSTA Memorandum, Science Lab Furniture.

John moved that Sara go ahead with the purchase of furniture for the science lab from the company Class – all in favour.

OUTWARD CORRESPONDENCE: None.

CHAIRPERSONS REPORT: The board has recently met with the Tuapeka Aquatic Centre, another meeting will take place prior to school starting back regarding guidelines etc between the school use and the public use during school time and also regarding safety protocols. Paul congratulated the staff and students on an excellent prizegiving.

PRINCIPAL'S REPORT: John has talked to Keeley regarding the painting. The PE position has been offered to an applicant but John is waiting to hear back from them and will inform the board once this has happened. Should they not accept the position John will revisit CVs on Monday.

FINANCIAL REPORT: The 2017 draft budget was tabled and Steve discussed this with the board. The Board are to look at this and get back to Steve on any queries

S Wither / J Auld

SPORT/LEOTC: None.

STAFF REPORT: Year 0-8 had a very successful 'sports extravaganza' last Friday. It was wonderful to have the students cross-grouped from year 0-8. All teachers remarked on how lovely it was to see the Year 8 students displaying excellent fair-play skills and encouraging the younger students to have a great time. It was a heart-warming day and very-much enjoyed by all. Year 9 & 10 were thrilled with success of their recent school camps to Twizel and Dunedin. Students were exceptional and the

activities were excellent. The staff have completed data collection and reports. Prize-giving was a terrific celebration of achievement. The feedback has been very positive and everybody had an enjoyable evening. We have been notified by School Tex and the Warehouse that the white blouse for years 7-13 are out of stock until June 2017. Year 7 students will be permitted to wear their white polo shirts until June, and at that that time they can transition into the correct blouse. There will be a 20% discount on these shirts for two weeks when the stock comes in as a means of apology for the inconvenience. Gillian to put this on the school Facebook page to notify parents.

STUDENT REPORT: None.

SUBCOMMITTEE REPORTS;

PERSONNEL; Awaiting PE position.

HEALTH & SAFETY; None.

GROUNDS AND BUILDINGS; Painting to be done over the holidays.

POLICIES; None

GENERAL: List of questions regarding communication to be drawn up for Andrea and Melinda to hand out to parents at Stationary week at the start of next term. Principal house – a few jobs to be tidied up.

NEXT MEETING DATE:

The next meeting will be held Tuesday 28th February 2017 at 5:30pm in the library.

The meeting closed at 7:24pm

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Chairperson

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Date

LAWRENCE AREA SCHOOL BOARD OF TRUSTEES

"TO DO" LIST

NAME	JOB TO DO	COMPLETED
Paul	Gym – Brackets and bars missing to pull out structures.	
Walk Around Jobs	Woodwork Room – Roof – internal ceiling old water damage	
	Windows – replace louvers	
	Art Room – Ceiling tiles in lean to water damaged	
	Beam on walkway between Room 12 and Music/Science	
	Furniture in the Science Lab	
Dana	Gather information regarding grants for families to help assist with costs of camps etc.	
John	Agreement with TAC	
	Whitehaven Street Houses and Lancaster Street Flats	
John/Mark	Exchange student documentation	
Gillian	Pool Policy to follow up.	
	Check with Linda regarding the plugs	
Steve	Talk to Kate regarding the Credit Cards	